

PRE-BID CONFERENCE

Project: PROCUREMENT OF EQUIPMENT CASES
November 6, 2020, 10:00 AM
VIRTUAL

Attendees:

VIRTUAL:

Dulce Amor Quintana	-	BAC Chairperson (Presiding Officer)
Eileen Arante	-	BAC Vice-Chairperson
Orlando Camua	-	BAC Member
Leoneil Corpin	-	BAC Member
Edgar dela Cruz	-	BAC Member
Brando Aguilan	-	BAC Member
Edgar Emerald Gumban	-	TWG Member
Fernando Pasumbal II	-	TWG Member
Edward Velchez	-	End-User's Representative
Wilfred Urrea	-	Solid Video Corporation
Ma. Andrea Hermano	-	BMH Systems Solution Inc
Auditor Marcial Tundagui	-	COA Representative / Observer
Rowela Mae Garcia	-	BAC Secretariat
Dionilou Fuyonan	-	BAC Secretariat
Fe Garcia	-	BAC Secretariat

1. CALL TO ORDER

The virtual Pre-Bid Conference was called to order by the BAC Chairperson at exactly 10:00 am. .

2. INTRODUCTION OF THE PROJECT:

The BAC Chairperson gave a brief introduction of the project for public bidding. According to her, this is the sixth project of PBS-RTVM and is named as Procurement of Equipment Cases with Public Bidding No. PBS-RTVM20-006. The project has an approved budget in the amount of Php1,093,860.00. The bid documents are already available at the Procurement Office at a purchase cost of Php1,500.00. She also mentioned that three observers were invited for this public bidding activity and further expressed her gratefulness for the attendance of the representative from the Commission on Audit. She informed everyone that the Invitation to Bid for the project was already published at PhilGEPS, RTVM website and at conspicuous places since October 30, 2020. She encouraged the present bidders to participate and raise their clarifications on this Pre-Bid Conference and conveyed the readiness of the BAC to respond to such clarifications. She informed that the bid opening shall be conducted on November 19, 2020.

The BAC Chair soon called on the BAC Secretariat to present the bidding documents.

3. PRESENTATION OF BID DOCUMENTS

The BAC Secretariat prior to presentation explained that the bid documents adopted in this public bidding were the standard public bidding documents (PBD) newly issued by the GPPB, usage of which took effect on Oct. 6, date after the duration of its publication at GPPB Official Gazette. She also made mention that currently, prospective bidders may not be able to download the bidding documents uploaded at the PhilGEPS and at RTVM Websites because of present technical problems on both. However, the bidding documents may be sent through email by the BAC Secretariat to requesting prospective bidders upon approval of the BAC. The presentation of each section of the new PBD ensued thereafter, with the BAC Secretariat giving emphasis on the important dates and information the prospective bidders must take into account to come up with

a complete and accurate bid. The technical specifications of the project composing of two items but to be awarded as one lot were likewise discussed together with the 30 days delivery period. It was also informed that the BAC imposes a 3% warranty security to be tendered by the Winning Bidder after a complete delivery of the project.

After the presentation, the present bidders did not have any query regarding the bid documents but requested that the gppb link be sent to them for the sample forms to be used on the technical and financial components of their bid. Also, the COA representative requested for a copy of the new bid documents.

The bidders were reminded that after the Pre-Bid, only written clarification addressed to the BAC Chairperson shall be entertained and that this must be submitted or forwarded two days after the Pre-Bid Conference. Further, they were also advised to make prior coordination to the Procurement Office at least a day before coming at RTVM to facilitate the required PSG Clearance for their entry at Malacanang Complex. The bidders were informed that a link shall be sent to them should they also opt to witness the bid opening virtually.

4. ADJOURNMENT

The BAC Chairperson in closing again encouraged the interested bidders to continue their participation for the public bidding of the project.

The virtual conference was adjourned at 11:00 am.

Prepared by:


FET. GARCIA
BAC Secretariat

Certified Correct and Approved:


Dulce Amor Quintana
BAC Chairperson


Eileen Arante
BAC Vice-Chairperson


Orlando Camua
BAC Member


Leoneil Corpin
BAC Member


Edgar de la Cruz
BAC Member


Brandt Aguilan
Alternate BAC Member