

PRE-BID CONFERENCE

Project: SUPPLY, DELIVERY , INSTALLATION, TESTING AND COMMISSIONING OF AIRCONDITION UNITS

Sept. 18, 2020, 10:10 AM

RTVM Conference Room

Attendees:

Dulce Amor Quintana	-	BAC Chairperson (Presiding Officer)
Eileen Arante	-	BAC Vice-Chairperson
Leoneil Corpin	-	BAC Member
Edgar de la Cruz	-	BAC Member
Orlando Camua	-	BAC Member
Brando Aguilan	-	Alternate BAC Member
Edgar Emerald Gumban	-	TWG
Emmanuel de Guzman	-	TWG
Ritche Abad	-	End-User Representative
Lowella Alix	-	Vistaaire Builders
Christy Bare	-	Aequus Enterprise
Carmelita Vesito	-	Sentine Industrial (on site)
Rowela Mae Garcia	-	BAC Secretariat
Dionilou Fuyonan	-	BAC Secretariat
Fe Garcia	-	BAC Secretariat

1. CALL TO ORDER :

At about 10:17 am, Ms. Dulce Quintana called the Pre-Bid Conference for the Project: Supply, Delivery, Installation, Testing and Commissioning of Aircondition Units to order and informed everyone that though most of the members of the body were physically present at the Office, an on-line conference was held to observe minimum health protocols. Ms. Dionilou Fuyonan acknowledged the presence of the attendees on this meeting including the prospective bidders.

2. INTRODUCTION OF THE PROJECT:

Ms. Quintana relayed that invitation letters were sent to observers for the bidding activities of the Project subject for bidding for transparency but apparently no one was present for the Pre-bid Conference. She stated that the Project was on its second public bidding due to the failure of the first one mainly because no one came to submit bid/s until the last day of submission. Hence, the same identification number of PBS-RTVM20-001 was given to the Project and same approved budget was allocated in the amount of Php1,516,407.20. The Invitation to Bid was again simultaneously published at the portal of PhilGEPS and @rtvm.gov.ph and at conspicuous places starting Sept. 10, 2020 and that, the bid documents may be purchased by interested bidders at the Procurement Office at a cost of Php2,000.00. She encouraged the prospective bidders to grab the opportunity during the Pre-bid Conference to make clarification on matters which they were in doubt or unclear to them.

3. PRESENTATION OF BID DOCUMENTS

Upon the instruction of Ms. Quintana, the BAC Secretariat shared the Bid Documents on the screen and discussed its eight sections and the contents of the bid envelope.

Clarifications raised by the present prospective bidders were the following:

- a) On Sec. III Bid Data Sheet, if the ocular inspection can be conducted on Sept. 19 instead of Sept. 18.

The Bids and Awards Committee stood with its schedule that the ocular inspection shall be conducted on Sept. 18 right after the Pre-bid Conference as reflected on Section III of the Bid Documents. The BAC also notified that prospective bidders who had conducted ocular inspection on the first bidding may at their option need not have another one on the second bidding since the locations of the existing aircondition units for replacement and for new acquisitions did not change.

- b) On Section VII, Technical Specifications, if the bidder can offer higher cooling capacity than 9000 Kj for Item #1.

It was clarified that the Technical Specification for Item #1 required for 9000 Kj at a minimum thus a higher capacity would be acceptable.

The bidders were also informed that the Technical Specifications for the second public bidding of the Project were already updated in due consideration of the amendments made on the first public bidding,

- c) On the Bid Envelope, the bidder clarified how many envelopes shall be submitted.

It was made clear that only one bid envelope shall be submitted but containing an Original Copy of the Bid Documents and a Copy One.

- d) On Bid Submission, if the bidder can submit its bid physically at RTVM.

The prospective bidders were informed that bids would be physically submitted at RTVM and not electronically on or before the last day of bid submission. However, coordination must be made at the Procurement Office at least one day before the scheduled bidder's visit at RTVM to secure beforehand the required clearance and gatepass from the Presidential Security Group for their entry at the Malacanang Compound.

4. ADJOURNMENT

Ms. Quintana gave the prospective bidders a two-day grace period to raise in writing any other clarificatory questions the BAC need to address after the Pre-bid Conference. She reminded them not to entertain anyone who asks for consideration from bidders monetary or in kind but instead report them to RTVM management for appropriate action. She also requested the bidders to make early submission of their bid if they can and not to forget that the last day is on Sept. 30, 10:00am.


The Conference was adjourned at 12:17 pm.

Prepared by:



FE T. GARCIA
BAC Secretariat

Certified Correct and Approved:



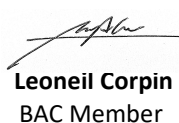
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