

PRE-BID CONFERENCE

Project: SUPPLY, DELIVERY , INSTALLATION, TESTING AND COMMISSIONING OF AIRCONDITION UNITS

JULY 22, 2020, 2:00 PM

RTVM Conference Room

Attendees:

VIRTUAL:

Dulce Amor Quintana	-	BAC Chairperson (Presiding Officer)
Eileen Arante	-	BAC Vice-Chairperson (Presiding Officer)
Leoneil Corpin	-	BAC Member
Edgar Emerald Gumban	-	TWG
Emmanuel de Guzman	-	TWG
Jersson Quimno	-	Innovate Phils
Ivan Tuyay	-	ACMI
Lowella Alix	-	Vistaaire Builders
Rowela Mae Garcia	-	BAC Secretariat

ON SITE:

Edgar de la Cruz	-	BAC Member
Orlando Camua	-	BAC Member
Brando Aguilar	-	Alternate BAC Member
Ritche Abad	-	End-User's Representative
Jose Rosales	-	Aequus Enterprise
Kayra Lorenzo	-	Auequus Enterprise
Anthony Bacogan	-	Vistaaire
Audie Amane	-	ACMI
Jares Mijares	-	ACMI
Evelyn Chua	-	Tosot Phils
Sherwin Tan	-	Tosot Phils
Jerome Aguilar	-	Delsa Inc.
Luisito Nardinan	-	Delsa Inc.
Fe Garcia	-	BAC Secretariat

1. CALL TO ORDER :

The Pre-bid Conference was called to order at exactly 2:30 pm with the Bids and Awards Committee (BAC) and Technical Working Group (TWG) in full attendance. The conference was presided by Ms. Dulce Quintana, BAC Chairperson.

Ms. Quintana explained that due to the pandemic crisis situation today wherein minimum health controls to protect people from the corona virus has to be observed, the Pre-Bid Conference has to be conducted with adherence to such protocols, the very reason why some of the BAC, TWG and potential bidders were allowed to attend and participate virtually and on-site.

2. INTRODUCTION OF THE PROJECT:

MS. Quintana introduced that the bidding project at hand was entitled "Supply, Delivery, Installation, Testing and Commissioning of Aircondition Units with an identification number PBS-RTVM20-001. The Invitation to Bid (ITB) was published at the PhilGEPS and RTVM websites and at conspicuous place of PBS-RTVM starting July 15, 2020. Invitation Letters were sent to PCCI, Institute of Electronics and Communication Engineers of the Philippines and to the Commission on Audit to observe the bidding activities of the project. Approved budget for the contract (ABC) amounts to Php1,516,407.20.

According to Ms. Quintana, as of date, seventeen potential bidders have viewed the publication of the ITB through PhilGEPS. The bid documents though downloadable at PhilGEPS and at RTVM websites cost P2,000.00 for bidders who will submit bids on this project.

She informed that the last day of submission of bids is at 10:00 am of August 4, and on the same day the bids would be opened. It was stressed that no bid shall be accepted after the 10:00 am cut-off of submission.

3. PRESENTATION OF BID DOCUMENTS

3.1. During the presentation of the Bid Documents by the BAC Secretariat, the following questions were raised and corresponding clarifications were made on Section VII. Technical Specifications:

- a. If "restoration of damaged portion" shall be applicable to installation of window-type ACUs:

"Restoration of damaged portion" is not included on the technical specification of window-type units. Since there are already existing places for the window-type ACUs, mere installation of the new units is the requirement.

- b. If the feature "auto swing-mode" on window-type ACUs can be changed to "manual/ auto-swing mode":

Refusal was made by the body on this proposition. According to Mr. R. Abad, the end-user's representative, almost all aircondition units possess the auto swing-mode feature.

- c. If a single phase unit instead of the "3-phase" specification on Item #7 Aircondition Unit, Split-type, Inverter, Floor-Mounted, STR can be considered:

Mr. E. Gumban, TWG, agreed to accept either a three-phase or single phase as long as the power consumption falls within the specified 5200 – 5800 watts. This agreement shall be a part of the Bid Bulletin to be issued.

- d. As to who will shoulder the "electrical feeder line":

Mr. Gumban explained that the line side shall be taken care of by the Procuring Entity while the Winning Bidder shall provide for the breaker and its enclosure as specified on the Bid Documents.

- e. If soft drawn copper tubes can be used in all copper tubings requirement because these are cheaper and easy to bend:

For Items #4, #5 and #7 of Section VII. Technical Specifications, Bidders were advised by Mr. R. Abad to use hard drawn copper tubes while for Item #6, either hard or soft drawn copper tubes can be used.

- f. If there is time allotment for the installation of all units.

Clarification was made that as per Section VI. Schedule of Requirements of the Bidding Documents, the required dismantling, delivery and installation is sixty calendar days. As to installation schedules (whether weekdays or weekends), this shall be discussed with the Winning Bidder during contract implementation. PSG Clearances has to be made, schedules like meetings or coverage set-ups (if there are any) at RTVM has to be taken into consideration and safety health protocols should be observed.

- g. If sub-dealers can join the bidding and if they can submit a Manufacturer's Certification of the 5-Year Guarantee on the Availability of Spareparts issued to their Authorized Dealer.

Sub-dealers or Resellers can join the bidding as long as they can submit a Manufacturer's Certification that they are recognized as authorized resellers. They can likewise submit the Manufacturer's Certification of the 5-Year Guarantee on spareparts availability issued to their authorized dealer.

3.2. Having no other clarification on the Technical Specifications and Schedule of Requirements, the contents of the Bid Data Sheet, the Special Conditions of the Contract and contents of the Bid Envelope were discussed to the prospective bidders.

Emphasis was given that the required similar project for the Single Largest Completed Contract is "Sale and Installation of Window-type and Split-type/Package-type Aircondition Units" or "Sale and Installation of Split-type/Package-type Aircondition Units." within the 5-year period reckoning from the date of bid opening.

On Section V. Special Conditions of the Contract, clarification was made that required attachments on the Statement of Compliance to Technical Specification shall be part of the Contract Agreement. An additional requirement specified on Section V was the submission of the Winning Bidder of a lay-out plan of ACU and ACCUs of installed split and package-type aircondition units and must be submitted prior to final acceptance of the project by the Head of the Procuring Entity.

On the warranty obligation of the Winning Bidder, it was elaborated that warranty period commences after the final inspection of the Agency Head and not upon mere delivery of units. The warranty security to be posted is 5% of the total contract price.

4. ADJOURNMENT

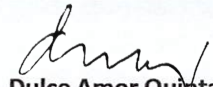
On her parting words, Ms. Quintana mentioned that bid documents are already available at the Procurement Office for those who want to purchase. She encouraged the bidders to submit bids on time and reminded them of the last day of bid submission. She also informed that queries related to the bid documents must be put in writing addressed to the BAC Chairperson or through the BAC Secretariat. The bidders have two days from the date of the pre-bid conference to ask for clarification so that if needed be, any resolution made therein regarding the queries can be included on the bid bulletin without affecting the bid opening schedule.

The Conference was adjourned at 4:13 pm.

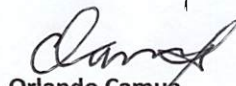
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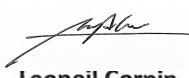

F. T. GARCIA
BAC Secretariat

Certified Correct and Approved:


Dulce Amor Quintana
BAC Chairperson


Eileen Arante
BAC Vice-Chairperson


Orlando Camua
BAC Member


Leoneil Corpin
BAC Member


Edgar de la Cruz
BAC Member