REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL BROADCAST STAFF-RTVM
MALACANANG, MANILA
**TEL : 734-5681**

Name of Company .....

**Approved Budget for the Contract: PHP94,500.00**

Address: .....

.....

Gentlemen:

*Please quote your lowest price/s for the proposed procurement of good/services as specified hereunder:*

| ITEM NO. | DESCRIPTION | QTY | SPECIFICATION OF QUOTED ITEM/S | | UNIT COST | AMOUNT |
|---|---|---|---|---|---|---|
| 1 | Rental Services of one (1) Unit Digital Copier | 1 lot | | | | |
| | Machine inclusive of supply of consumable | | | | | |
| | (Except paper) spare parts and maitenance for 2019 | | | | | |
| | Minimum Volume of copies 10,000 | | | | | |
| | 1. Required Services Response time-within the day | | | | | |
| | upon verbal/written notice (even during Sat./Sunday | | | | | |
| | or Holiday) | | | | | |
| | 2. Provision of services unit during major repair | | | | | |
| | Feature: | | | | | |
| | *Capable to sort-out reproduced mixed paper sizes | | | | | |
| | ( Short, Long, and A4 ) | | | | | |
| | *Auto paper select | | | | | |
| | *Back to back copying | | | | | |
| | *25% to 400 reduction / enlargement | | | | | |
| | *40 to 50 copies per minute | | | | | |

Very truly yours,

**DULCE AMOR QUINTANA**
Chairperson, Bids & Awards Committee

THE PROCUREMENT OFFICE-PBS-RTVM

*The above price/s is/are our quotation for the goods you wish to procure at your specified period under the following condition:*

Delivery Term :_____

Term of payment :_____

Price valid for :_____

Warranty : _____

.....
Signature Over Printed Name

.....
Designation

Date Quoted