

REPUBLIC OF THE PHILIPPINES
 PRESIDENTIAL BROADCAST STAFF-RTVM
 MALACANANG, MANILA
 TEL. : 734-5681

Name of Company

Approved Budget for the Contract: PHP925,088.52

Address:

Gentlemen:

Please quote your lowest price/s for the proposed procurement of good/services as specified hereunder:

ITEM NO.	DESCRIPTION	QTY	SPECIFICATION OF QUOTED ITEM/S	UNIT COST	AMOUNT
1	Supply of Security Services for the Presidential Broadcast Staff-RTVM for YEAR 2019	1lot			
	Number of Guards Required:				
	*Three (3) Licensed PNP-SAGSD, armed with night stick and whistle and complete with uniform and paraphernalia				
	Principal Place of Duty:				
	*RTVM's Main Lobby				
	Occasional Place of Duty:				
	*Coverage Site of the Procuring Entity's Outside Broadcast Van when deemed necessary				
	Tour of Duty:				
	* Each guard will render at least 8 hours a day per shift, 7 days a week including holidays and non-working special holidays				
	Licensed Fire Arm/s:				
	*At least one (1) to be carried only while on official duty as security for RTVM's Outside Broadcast Coverages				
	GENERAL SCOPE OF SERVICES:				
	*Safeguard and protect RTVM premises, installations of facilities, equipment, personnel and public interest from crimes against persons, property and other unlawful acts.				
	*Provide reliable and effective protective services for RTVM personnel, its building and assets and immediate environs.				
	SPECIFIC DUTIES AND RESPONSIBILITIES:				
	1. Maintains records for the log-in and log-out of RTVM officials and guests.				
	2. Provides complete record of daily issuances of keys of RTVM vehicles every movement/travel.				
	3. Ensures that only authorized personnel enter work areas.				
	4. Provides assistance to guests by directing them to proper officials, staff and RTVM offices.				
	5. Make regular inspection/roving around the office premises				

Very truly yours,


 DULCE AMOR QUINTANA

Chairperson, Bids & Awards Committee

THE PROCUREMENT OFFICE-PBS-RTVM

The above price/s is/are our quotation for the goods you wish to procure at your specified period under the following condition:

Delivery Term :

Term of payment :

Price valid for :

Warranty :

.....
 Signature Over Printed Name

.....
 Designation

.....
 Date Quoted

